

Operational Services

Administrative Procedure – Targeted School Violence Prevention Program

The Executive Director or designee will establish and maintain a comprehensive school violence prevention program. The scope of the school violence program shall include:

1. Identification of a School Safety Team to include administrators, teachers, and counselors. The School Safety Team shall meet twice annually to review and modify school safety procedures as needed.
2. Development of a process for assessing and documenting risk of harm posed by individuals (staff or students) within the school environment.
3. Development of a comprehensive anti-bullying program which includes professional development for Cooperative staff in prevention, identification, and reporting of bullying of students.
4. Development of a process for communicating with parents/guardians information related to prevention, identification, and reporting of bullying of students.
5. Development of a plan designed to ensure timely response to reports of bullying that include procedures for investigation, administrative responses, and documentation of reported incidents of bullying toward students.

Implemented: 9/2014

Reviewed: 10/2014