

Cooperative Boards

Exhibit - Waiver and Modification Request Resource Guide

Waiver or Modification	Explanation, Special Considerations, and Resources
<p>Holiday Modifications, 105 ILCS 5/24-2(b).</p>	<p>Explanation</p> <p>Allows the Cooperative to hold school or schedule teachers' institutes, parent-teacher conferences, or staff development on certain holidays without submitting a modification request to and obtaining approval from ISBE.</p> <p>After a public hearing, the Cooperative may hold school or schedule teachers' institutes, parent-teacher conferences, or staff development on:</p> <ol style="list-style-type: none"> 1. The third Monday in January (the Birthday of Dr. Martin Luther King, Jr.); 2. February 12 (the Birthday of President Abraham Lincoln); 3. The first Monday in March (known as Casimir Pulaski's Birthday); 4. The second Monday in October (Columbus Day); and/or 5. November 11 (Veterans' Day). <p>Special Considerations</p> <p>The Board must provide notice before the public hearing to both educators and parents with: (1) the time, date, and place of the hearing, (2) a description of the proposal, and (3) information that testimony from educators and parents will be taken about the proposal during hearing.</p> <p>The Cooperative must prepare a proposal for recognizing the person(s) honored by the holiday through instructional activities conducted on that day or, if the day is not used for student attendance, on the first school day preceding or following that day. The Cooperative may also consider aligning the proposal with Board policies 5:200, <i>Terms and Conditions of Employment and Dismissal</i>; 5:330, <i>Sick Days, Vacation, Holidays, and Leaves</i>; and 6:20, <i>School Year Calendar and Day</i>.</p> <p>Resources</p> <p>www.isbe.net/isbewaivers/</p> <p>ISBE Rules and Waivers division at (217) 782-5270, or email waivers@isbe.net.</p>
<p>Parent-Teacher Conference Waivers, 105 ILCS 5/18-8.05(F)(2)(d)(1).</p>	<p>Explanation</p> <p>Allows flexible scheduling options for parent-teacher conferences without the need to submit a formal waiver request through ISBE to the General Assembly. The Cooperative may count as a full-day, parent-teacher</p>

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	<p>conference, any of the following configurations:</p> <ol style="list-style-type: none"> 1. A minimum of 5 clock-hours of parent-teacher conferences; 2. Both a minimum of 2 clock-hours of parent-teacher conferences held in the evening following a full day of student attendance, and a minimum of 3 clock-hours of parent-teacher conferences held on the day immediately following evening parent-teacher conferences; or 3. Multiple parent-teacher conferences held in the evenings following full days of student attendance, in which the time used for the parent-teacher conferences is equivalent to a minimum of 5 clock-hours. <p>Special Considerations Any other options not covered by the language above will require a waiver request to the General Assembly for its consideration.</p> <p>Resources See <i>Parent-Teacher Conference Waivers</i> on ISBE's website at: www.isbe.net/isbewaivers/.</p>

Added to Manual: 4/2013

Revised: 4/2014